

# FLETCHING PARISH COUNCIL

**Clerk: Lorna Thwaites**

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



## To Members of the Fletching Parish Council:

You are summoned to attend the meeting of Fletching Parish Council to be held on

**Monday 7<sup>th</sup> October 2019, 7.30pm at Fletching Village Hall**      **Signed: Lorna Thwaites**, Clerk to the Council

*Members of the public and press are welcome and encouraged to attend. Please note that this meeting will be recorded.*

### To receive questions from the Public

*The first ten minutes are available for public participation before the start of the meeting. During this time members of the public may ask questions or make representations, in respect of the business on the agenda. Members of the public may only speak at other points during the meeting if they have knowledge or information that will aid the discussion and will only speak at the Chairman's discretion.*

## AGENDA

Item	Description	Responsible
1.	To receive apologies for absence	Chairman
2.	To receive declarations of interest in respect of matters to be discussed	Chairman
3.	To receive reports from the District Councillor	Cllr Galley
4.	To confirm and sign the minutes of the Council Meeting held on 02 Sept 2019	Chairman
5.	<b>Proposed closure of Fletching Church of England Primary School:</b> i) To receive an update ii) To RESOLVE on a financial contribution to the school	Cllr Hannay Full Council
6.	<b>Finance/Administration:</b> <b>1. Finance</b> i) To authorise payments for October and note bank reconciliation ii) To receive a quarterly update on the budget and agree any changes to the 2019/20 budget iii) To receive the Notice of Conclusion of Audit from the External Audit iv) To receive and agree price increase from Simon Goacher Payroll Services v) To authorise the purchase of a Poppy Wreath to be placed at the War Memorial for Remembrance Sunday vi) To receive an update on the Financial Regulations <b>2. Burial Ground</b> i) To approve the Form of Indemnity BG8 ii) To approve the Permit to add an additional inscription to a memorial headstone iii) To receive an update on the Land Registration of the Burial Ground and to agree any actions by the Council iv) To RESOLVE if part of the Burial Ground is un-consecrated and if space is available for the allocation of graves v) To receive a report on the Grass Cutting specification with Tim Jordan and to agree any recommendations made vi) To receive an update on the meeting with Brook Hart regarding Yew Tree and Hedge work in the Burial ground vii) To receive quotes on mole removal and to RESOLVE to appoint a contractor to undertake the work viii) To receive an update on the discussion with PCC regarding the Commonwealth War Graves <b>3. Grants</b> i) To receive applications for small grants with Fletching Parish Council	Chairman Full Council Full Council Full Council Full Council Clerk Full Council Full Council Cllr Greenish Full Council Cllr Hannay CllrHannay/Cllr Collum Clerk Cllr Hannay Full Council
7.	<b>Planning applications:</b> <b>To note comments made by delegation to the following applications:</b> <b>WD/2018/0818/F</b> (expiry date for comments: 26 September 2019)	Cllrs with delegated

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Item	Description	Responsible
	<p>BARKHAM FARM, GOLDBRIDGE ROAD, PILTDOWN, TN22 3XL  <u>WD/2019/1831/PO</u> (expiry date for comments: 3 October 2019)</p> <p><b>To consider the following applications and any others that arrive before the meeting:</b>  <u>WD/2019/1226/F</u> (expiry date for comments:15 October 2019)                      MAPLE PARK LODGE, GOLF CLUB LANE, PILTDOWN, UCKFIELD, TN22 3XB  <u>WD/2019/2000/FR</u> (expiry date for comments: 16 October 2019)                      3 TRICKLANDS COTTAGES, SHEFFIELD PARK, TN22 3QN  <u>WD/2019/1955/F</u> (Expiry date for comments:16 October 2019)                      HIGHFIELD, DOWN STREET, PILTDOWN, TN22 3XX                      MOBILE TIMBER DWELLING TO PROVIDE LIVE/WORK UNIT</p>	<p>Planning responsibility</p> <p>Full Council</p>
8.	<p><b>To receive the following planning decisions from Wealden District Council:</b>  <u>WD/2019/0706/F</u> 1 CHESTNUT COTTAGES, CHURCH STREET, FLETCHING, TN22 3SN-APPROVED</p>	WDC
9.	<p><b>SLR meeting with East Sussex Highways:</b>                      i) To receive an update from the SLR meeting of 4<sup>th</sup> Sept 2019                      ii) To receive an update on the purchase of a grit bin for Splaynes Green</p>	Cllr Sainsbury Clerk
10.	<p><b>Correspondence Received:</b>                      i) Sussex bi-annual meeting with Giles York, Chief Constable of Sussex Police - to AGREE any strategic or unresolved topics from Fletching Parish Council                      ii) To receive an update on the participation of the Parish of Fletching in Parishes in Bloom</p>	<p>Full Council</p> <p>Clerk</p>
11.	<p><b>To discuss reports of deer shooting within the Parish, any action taken and agree anything that the council could/should do.</b></p>	Cllr Sainsbury
12.	<p><b>To receive updates on the following items:</b>                      i) Pump House restoration project                      ii) Fingerposts - to receive an update on snagging works and to agree maintenance for old fingerposts                      iii) Splaynes Green Phone Box restoration                      iv) Recreation Ground                      v) Village Gateways under consideration by the PRA</p>	<p>Cllr Minch Cllr Sainsbury</p> <p>Cllr Sainsbury Cllrs Rothery Cllr Borton</p>
13.	<p><b>To agree content for the next Parish Magazine</b></p>	Full Council
14.	<p><b>Staffing Matters:</b>                      i) to sign the variation of contract                      ii) to agree the dates of pay implementation in accordance with the Clerk's contract</p>	<p>Clerk/Chairman</p> <p>Full Council</p>
15.	<p><b>i) To agree attendance at training/events</b>                      - Emergency First Aid Training - 31<sup>st</sup> October, Wealden Council Offices, 9am - 3.30/4pm. £30pp                      - SNDPA Parish Workshops - Tues 15<sup>th</sup> October, Lewes Town Hall Assembly Rooms, 18.30 - 21.30 (limited to 2 cllrs per parish).                      - Parish Conference Hailsham Civic Community Hall - 6 November 2019</p>	Full Council
16.	<p><b>To agree items for the next parish council meeting</b></p>	Full Council
17.	<p><b>Close of meeting</b></p>	
18.	<p><b>Date of Next Meeting:</b> Monday 4<sup>th</sup> November 2019 - 7.30pm, Fletching Village Hall</p>	Full Council