

# FLETCHING RECREATION GROUND CHARITY

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MINUTES of the Ordinary Meeting of the **FLETCHING RECREATION GROUND COMMITTEE** held on Monday 2<sup>nd</sup> December 2024 at Fletching Pavilion, Church Street, Fletching (6.30 – 8.20pm).

PRESENT: Councillors R Hannay (Chair) and S De St Croix (Vice-Chair), Gabriella Paterson-Griggs (Clerk and Treasurer) John Shaw (Booking Secretary), Sharon Hobbs (Stoolball Club), Chris Rothery (Parish Council appointed rep) and Tim Stack (Fletching Cricket Club).

APOLOGIES: None

## 24/17. MINUTES OF THE LAST MEETING

RESOLVED that the minutes of the last meeting held 21<sup>st</sup> May 2024 (Annual and Ordinary Meeting) were a correct record and were duly signed by the Chairman.

## 24/18. MATTERS ARISING

There were no matters arising that were not covered elsewhere on the agenda.

## 24/19. STOOLBALL CLUB REPORT

SH reported that the club had been able to recruit enough players for the season and had had some good games well as a very successful tournament. The club was hopeful this would continue for the 2025 season. The league starts in May each year and a recruitment drive would start in the spring using the parish magazine etc. It was noted that the home games are either on a Monday or a Wednesday.

## 24/20. NON-SPORTS BOOKINGS REPORT

It was reported that the Toddler Group now used the Pavilion regularly on a Friday morning and that there had also been a couple of children's birthday parties booked. The Garden Trail and Bonfire Society Village Fete were also expected to be taking place again in 2025. The Clerk to contact the representatives to confirm the dates for these events.

Note: T Stack arrived at the meeting at 6.40pm during the discussion of the above item.

## 24/21. CRICKET CLUB REPORT

Tim Stack reported that the juniors were in a very good position with good participation and an excellent coach. Sunday Cricket was in a transition phase but had a good set of fixtures but the Saturday League Cricket could be a challenge going forward as there was only one team and finding additional players was becoming difficult. The Festival Week was in its third year and had been very successful so would become a permanent fixture in the calendar. It was noted that costs were always difficult to meet with prices rising.

## 24/22. PAVILION

- i. *Areas outstanding from refurbishment:* It was noted that the bar roller shutter was still to be purchased and installed by the Cricket Club and that blinds for the main windows were being considered for security purposes. With regards to the clock, it was explained that the electrical mechanism had been accidentally discarded during the refurbishment and a replacement was not easily identifiable. There were concerns that any works to the clock/clock tower may result in further leaks to the roof which had been the case during the refurbishment works and therefore a refurbishment or replacement of the clock would be considered as part of a larger project when funds permitted.
- ii. *Storage:* The storage requirements of the clubs and other users (toddler group and parish council) were discussed and it was agreed that a further meeting would be held before the start of the cricket season to allocate the various storage spaces available. In the meantime, the toddler group would use the home changing room and the Clerk would contact the Football Club to ascertain what could be removed from the small shed.

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- iii. *Safety Matters*: the Clerk circulated a draft Health and Safety Policy that was considered at the meeting and **APPROVED**. It was explained that compliance with the health and safety requirements in relation to the works that the cricket club undertook were the responsibility of the cricket club and not the FRGC.

The Clerk also reported that arrangements were being made for a fire risk assessment to be undertaken. It was noted that the issue with the new fire alarm sensors appeared to have been resolved since they had been changed to heat sensors rather than smoke detectors.

The hire charges, booking form and terms and conditions had all been completed and were available on the website. It was queried whether information about parking should be included on the booking form and in the terms of hire to ensure users understood where they could and couldn't park on the recreation ground. It was agreed that this would be added. It was also confirmed that these and the relevant assessments were all required in order for the Pavilion and Recreation Ground to be hired out to the public.

- iv. *Next Steps*: in order to refurbish the toilets and kitchen grant funding would need to be identified that didn't require match funding. The possibility of fundraising was suggested and it was agreed that this could be looked into at the appropriate time.

Note: Chris Rothery left the meeting at 7.30pm during the above discussion.

## 24/23. PLAYGROUND

- i. *Playground Inspection report*: It was noted that the inspection had taken place and that there had been no red warnings. Remedial works had been recommended for some of the equipment and the Clerk was attempting to find contractors who could undertake the work. She explained that small works to items in playgrounds were an issue for parish councils especially when there was no contract in place with the original supplier.
- ii. *Fencing Repairs*: it was reported that a new gate had been installed as well as some new fence posts around the playground. Unfortunately, the seat around the tree had also broken and the fence contractor was considering ways in which it could be mended. In the meantime, it had been made safe.

## 24/24. TRADE WASTE COLLECTIONS

It was noted that there would be no waste collections for the winter months unless requested by the Clerk. The collections would re-commence once the cricket season started again. The Clerk thanked Rob Park of the Cricket Club for all the work he had put in with the waste collections particularly when there was an issue with the glass collections.

## 24/25. GROUNDS MAINTENANCE

The Clerk reported that she had been in touch with the cricket club to ascertain what ground works the club undertook and what areas were the responsibility of the FRGC. It was noted that the grass area behind the pavilion would be added to the Parish Council grass cutting contract as the playground was already included.

With regards to the hedge parallel to the playground it was explained that this was usually cut by a local farmer upon instruction from David Croft.

## 24/26. FINANCE

- i. *Income vs expenditure 2024/25*: The balances of the current and savings accounts were reported. It was noted that there would be additional income as the fees from the cricket club were still to be invoiced. The Clerk stated that the outstanding electricity bill had eventually been received and paid (the previous bill having been paid in October 2023) and that going forwards bills should be received on a monthly basis.
- ii. *Draft Budget 2025/26*: a draft budget for 2025/26 was circulated prior to the meeting. It was noted that a deficit was expected mainly due to the increased cost of utilities and insurance. The

Approved at a meeting of the FRGC held on 24 March 2025

Signed:

Richard Hannay, Chairman

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Chairman explained that this would be notified to the Parish Council as the Managing Trustee of the Charity and that it was hoped the Parish Council would be able to input some funding to the charity.

## **24/27. TIME AND DATE OF NEXT MEETING**

The next meeting is due to be held on:

Monday 24<sup>th</sup> March 2024 at 6.30pm at the Pavilion.