

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

Tel: 07534 959772

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



4th September 2024

FLETCHING PARISH COUNCIL MEETING - Monday 9th September 2024

To Members of the Fletching Parish Council: You are summoned to attend a meeting of Fletching Parish Council on Monday 9th September 2024, 6.30pm at the West End, Fletching Parish Church.

Signed: *Gabriella Paterson-Griggs*, Clerk and RFO

Public Questions

The first ten minutes, before the start of the meeting, are available for public participation. Members of the public may ask questions or make representations, in respect of the business on the agenda. They may only speak at other points during the meeting, at the Chairman's discretion, if they have knowledge or information that will aid the discussion.

This meeting may be audio recorded for the purpose of minute taking

AGENDA

1. APOLOGIES

Apologies for absence as reported at the meeting. – [Cllr Greenish](#)

2. DECLARATIONS OF INTEREST

To receive Declarations of Interest in respect of items on the agenda, as required by the Members' Code of Conduct.

3. MINUTES

To resolve that the minutes of the meetings held on 8th July 2024 as circulated on the agenda are confirmed as a correct record and signed by the Chairman. - [attached](#)

4. MATTERS ARISING

Update on any matters arising from the last meeting not covered elsewhere on the agenda. To note any action taken or agree further action to be taken. - [attached](#)

5. REPORT FROM COUNTY COUNCILLOR

To receive a report from the County Councillor Roy Galley.

6. REPORT FROM DISTRICT COUNCILLOR

To receive a report from District Councillor Christina Coleman.

7. WORKING GROUPS / EXTERNAL GROUPS

To receive reports/updates from the Working Groups and External Bodies:

- i. Neighbourhood Plan Working Group – Councillor Hannay
- ii. Fletching Recreation Ground Committee – Clerk

8. CORRESPONDENCE RECEIVED

To note any correspondence received since the last meeting and agreed any actions arising.

- i. Framfield Parish Council – Invitation to a meeting – [email attached](#)
- ii. Hedgehog Highway Project – [email attached](#) – [further information at https://hedgehogsrus.co.uk/hedgehog-highway-project](#)

9. FINANCE AND ASSETS

- i. To approve the invoices and payments for September 2024, note the payments made in August 2024 and note the Council's current financial position and bank reconciliation. - [attached](#)
- ii. Budget Monitoring – to note the budget position at the end of Q1 - [attached](#)
- iii. Internal Auditor – to confirm appointment of the internal auditor for a period of three years – [email attached](#)

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

Tel: 07534 959772

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



10. CIL FUNDS – PROJECTS

- i. Replacement Litter Bins – Fletching Village - [attached](#)

11. GRANT APPLICATION

To consider a grant application from:

- i. Wealden Citizens Advice - [attached](#)

12. BURIAL GROUND

To approve any requests or permits for the Burial Ground.

- i. To note the memorial applications approved by the Chairman - [attached](#)
- ii. Burial Ground Regulations 2024 – to review the Burial Ground Regulations - [attached](#)

PLANNING AND LICENSING

13. ENFORCEMENT – PLANNING AND DRAINAGE

To discuss any issues/updates raised related to suspected breaches of planning or other regulations.

- i. Flitteridge Farm, Daleham Lane – update - [attached](#)

14. PLANNING APPLICATIONS - RECEIVED

To agree comments to be submitted to Wealden District Council for the following applications: - [attached](#)

- i. **WD/2024/1862/LB The Griffin, High Street, Fletching TN22 3SS**

Replacement of the existing dilapidated trade kitchen cookline extract flue and air intake, forming new lobby into trade kitchen, repositioning of stud walling within second floor laundry/boiler room, entrance plaque signage. (Comments to be submitted by 13 September 2024)

- ii. **WD/2024/1864/F The Griffin, High Street, Fletching TN22 3SS**

Replacement of the existing dilapidated trade kitchen cookline extract flue and air intake, 2 no entrance plaque signs, 2 no electric charging bays and improvements to disabled customer parking. (Comments to be submitted by 13 September 2024)

- iii. **WD/2024/1950/F 6 New Cottages, Batts Bridge Road, Piltdown TN22 3XR**

Proposed part single, part two-storey rear extensions, internal alterations and all associated works. (Comments to be submitted by 19 September 2024)

To note the comments submitted to Wealden District Council by the Planning Working Group:

- iv. **WD/2024/1792/TD Piltdown Lodge, Lodge Lane, Piltdown TN22 3YP**

Erection of 2 no dwellings. Technical details consent to permission in principle WD/2022/2643/PIP. (Comments submitted on 4 September 2024)

15. PLANNING APPLICATIONS - DECISIONS

To note the planning application decisions from Wealden District Council received since the last meeting(s):

Applications Approved

- i. **WD/2023/2741/F The Old Archery, North Hall Lane, Fletching TN22 3SA**

Proposed extension works to existing dwelling house including, remodelling of front elevation with small corner extension, attached garage and works to first floor accommodation including new roof structure. (APPROVED 4 July 2024)

- ii. **WD/2024/0917/F + 0918/LB Moons Farm, Sharpsbridge Lane, Piltdown TN22 3XG**

Conversion of parts of outbuildings to ancillary living accommodation, installation of solar panels, replacement of oil tank and associated work. (APPROVED 12 July 2024)

- iii. **WD/2024/0629/F Little Wild, Sharpsbridge Lane, Piltdown TN22 3XG**

Conversion of former pool house to dwellinghouse with associated extension and biodiversity enhancement. (APPROVED 16 July 2024)

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

Tel: 07534 959772

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



Response to Parish Council: A condition is proposed to ensure the materials match the existing building, as this is what is proposed. The submitted block plan shows proposed landscaping, and this is a similar landscaping plan to that which was approved under the condition discharge application pertaining to the previous application, WD/2019/2439/F. Conditions would also be imposed relating to no felling of existing trees and hedgerows, and the bat mitigation measures as set out in the application being adhered to. The proposal is of a small scale and drainage would be covered under any subsequent Building Regulations application.

iv. **WD/2024/1266/LB Sheffield Park Garden, Sheffield Park TN22 3QX**

Removal of non historic felt flat roof covering insulation to then replace with new insulation of the same thickness and a renewed felt roof covering. (APPROVED 18 July 2024)

v. **WD/2024/0726/F Woolpack Farm Barn, Bell Lane, Fletching TN22 3YB**

Single storey extension to link existing dwelling with existing barns to increase habitable accommodation of main dwelling together with fenestration alterations and addition of 4 x rooflights. (APPROVED 31 July 2024)

Applications Refused

i. **WD/2024/1425/LB The Griffin, High Street, Fletching TN22 3SS**

Replacement of the existing dilapidated trade kitchen cookline extract flue and air intake, forming of new lobby into trade kitchen, repositioning of stud walling within second floor laundry/boiler room, entrance plaque signage, 2 no electric charging bays and improvements to disabled customer parking. (REFUSED 9 August 2024)

Applications Withdrawn – none since the last meeting

i. **WD/2024/0348/F Moons Farm, Sharpsbridge Lane, Piltdown TN22 3XG**

Construction of 20M x 40M equestrian arena, stable block comprising 5 no. stables and hardstanding. (WITHDRAWN 12 June 2024)

16. ITEMS FOR THE PARISH MAGAZINE

To agree any items to be included in future editions of the Parish Magazine

17. AGENDA ITEMS FOR FUTURE MEETINGS

To discuss and note any future agenda items

18. TIME AND DATE OF THE NEXT MEETING

To agree the time and dates of the next meeting of the Parish Council. – [14 October 2024 at 6.30pm](#)

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

E-mail: clerk@fletching-pc.org

Website: www.fletching-pc.org



MINUTES of the Meeting of **FLETCHING PARISH COUNCIL** held on Monday 8th July 2024 in the Pavilion, Fletching Recreation Ground, Fletching (6.30 – 7.55pm).

PRESENT: Councillors R Hannay (Chair), D Greenish (Vice-Chair), A Abraham, R Borton, N Collum and W Constantinou.

Also in attendance: Gabriella Paterson-Griggs (Clerk and RFO) and Councillors C Coleman (WDC) and R Galley (ESCC)

Members of the Public in Attendance: 1

APOLOGIES: Apologies for absence were received from Councillors S De St Croix and K Minch.

24/121. DECLARATIONS OF INTEREST

There were no declarations of interest made at the meeting.

24/122. MINUTES OF THE LAST MEETING

It was **RESOLVED** that the minutes of the last meeting held on 10th June 2024 were a correct record and were duly signed by the Chairman.

24/123. MATTERS ARISING

The Actions List as prepared and circulated by the Clerk was noted.

24/124. REPORT FROM COUNTY COUNCILLOR

Councillor Galley reported that the East Sussex County Council (ESCC) Full Council meeting was the next day where there would be a discussion about the priorities and resources for the forthcoming year.

With regards to the works on Gold Bridge due to take place on 17 July, Cllr Galley stated that he would be meeting with ESCC Highways officers to gain further information. He also agreed to ask the officers about the possible clash between the proposed new signage, the village gates and the existing signage on the A272 at Piltdown as the Parish Council, despite asking several times, had not received an answer about this particular point and the works were due to start on 15 July.

24/125. REPORT FROM DISTRICT COUNCILLOR

Councillor Coleman reported that the Council was concerned about the recent announcement from the new Chancellor about planning, housing numbers and onshore wind turbines. It was not known, at this stage, how this would affect the Local Plan – a letter was expected from the Government.

In respect of the Local Plan it was noted that all the written submissions were now on the portal and officers were preparing a report to be considered by the Local Plan Sub Committee – the date of the meeting had not yet been set. Councillor Coleman also reported that at the Cabinet meeting taking place the following week a decision would be made for Wealden to formally join the Wild Ouse project. She stated that Wealden Council had received a very positive rating in its recent Local Government Association Peer Challenge and that the Social Housing Regulation Act was now in force, the implications for the Council in terms of compliance and finances were being investigated. It was noted that the Green Wave project working group was meeting the following week to kick start the project which was looking at a green line travel route between Uckfield and Lewes.

With regards to the pollution issues in Shortbridge Road it was reported that the Portfolio Holder had instructed the Council to take legal action against the Environment Agency and the Garage under the Environmental Pollution Act 1990 and the Public Health Act 1936.

24/126. PLANNING APPLICATION RECEIVED

The following application was discussed. See Minute 24/133 (iv) below for further information.

WD/2024/1346/F Little Wild, Sharpsbridge Lane, Piltdown TN22 3XG

24/127. WORKING GROUPS / EXTERNAL GROUPS

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

E-mail: clerk@fletching-pc.org

Website: www.fletching-pc.org



- i. *Neighbourhood Plan*: Councillor Hannay reported that the Consultants had produced a report but the Steering Group had not had a chance to respond as yet. It was agreed that there would need to be an understanding of Wealden's response to the Regulation 18 Draft Local Plan consultation, particularly in respect of the Ashdown Business Park expansion and Owlsbury as well as other policies eg. dark skies, before the neighbourhood plan policies could be developed further.
- ii. *Fletching Recreation Ground Committee (FRGC)*: The Councillors were impressed with the refurbishments that had taken place at the Pavilion and noted the future proposals. The Clerk reported that a new waste collection contract was now in place for the general waste and recycling at the Pavilion.
- iii. *Ashdown Forest Parish Liaison Meeting*: the notes of the meeting, as circulated with the agenda, were noted.
- iv. *Code of Conduct Training*: Councillor Hannay fed back on the training he and the Clerk attended put on by Wealden District Council. He reported that one of the principle issues for the Parish Council to consider was the granting of funds to the FRGC through the usual grants process given that the Parish Council is the sole trustee of the charity. It was **AGREED** that the FRGC should, each year, set its budget for the forthcoming financial year in September which would highlight any shortfall which could then be considered by the Parish Council as part of its budget setting exercise in November/December. This would remove the FRGC from the grants process.

24/128. CORRESPONDENCE RECEIVED

Wealden District Council – Sandbag Policy: Councillors considered the email received from Wealden's Director of Place, circulated with the agenda, where it was explained that Wealden was in the process of updating its sandbag policy and was looking at what space was available across the District for storing sandbags more locally so that properties at immediate risk of flooding from flash floods would have quicker access to sandbags. Fletching Parish had been identified as an area where flooding has occurred. At the time of the meeting it was not known which area in the parish this related to.

Councillor Constantinou stated that the Parish Council should not get involved in sandbag distribution as those that needed them would already have them and would be known to Wealden. However, it was **AGREED** to reply to Wealden that the Parish Council agreed in principle to the proposals but was not making a commitment at this point in time.

24/129. FINANCE AND ASSETS

- i. The invoices and payments for July 2024 were **AUTHORISED** and the Council's current financial position and bank reconciliation were noted.
- ii. CIL Monitoring Report 2023/24 – the annual return was **APPROVED** by the Parish Council.

Note: Councillor Collum arrived at the meeting at 7.13pm prior to the following items of business

24/130. CIL FUNDS - PROJECTS

- i. *Replacement Litter Bins – Fletching Village*: The Clerk presented a report, sent out with the agenda, setting out the proposal for replacing the concrete litter bins in Fletching High Street with ones that would fit better into the street scene and the moving of one into a more appropriate location. The proposal also included additional bins - one within the children's play area on the recreation ground and one by the vehicle gate to the recreation ground (this would be combined with the dog poo bin currently in that location). It was noted that the installation costs were not yet known as these were awaited from Wealden District Council. The cost of the bins was estimated to be £2512 and there would be an increase in the current quarterly charge made by Wealden for emptying an additional bin.

Councillors welcomed the proposal and **APPROVED**:

- (a) the locations of the new bins;

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

E-mail: clerk@fletching-pc.org

Website: www.fletching-pc.org



(b) the procurement of the replacement bins;

(c) subject to the Chairman approving the installation costs when received, the installation of the new bins; and

(d) the increase in the quarterly charge for the additional bin.

- ii. *Fletching Pavilion Refurbishment*: The Clerk explained that there were still some outstanding costs for the pavilion refurbishment and there would be additional costs to ensure the pavilion met the requirements for hiring it out to the public. It was requested that the Parish Council consider allocating some of the CIL funds to the refurbishment project. Councillors **AGREED** in principle to the request subject to an indication of the amount required. The Clerk to report back to the next meeting with more detail.

24/131. BURIAL GROUND

- i. Councillors noted the interment that was due to take place in the Burial Ground.

24/132. ENFORCEMENT – PLANNING

- ii. *Flitteridge Farm*: The Clerk reported that Wealden enforcement was currently looking into a building that appeared to have been extended. It was stated at the meeting that, recently, a caravan had appeared in the field where the caravans had been removed from. The Clerk to report back to the Enforcement Team.
- iii. *Lay-by Opposite Piltdown Service Station*: It was reported that, despite the visit from the Wealden Street Scene Officer, at least three of four cars were still being parked daily in the layby and blocking access to the post box. It was noted that the cars were now taxed. The Parish Council asked Councillor Coleman to confirm with the legal department whether the legislation allowing a car to be for sale on the public highway related only to those with a physical 'for sale' in the window or included those that were listed for sale on the internet but not displaying a physical notice. Councillors discussed the issue but were not able to find a solution. Councillor Galley agreed to talk to ESCC about the layby once the Parish Council had decided what it wanted to do about it.

24/133. PLANNING APPLICATIONS - RECEIVED

It was **RESOLVED** to make the comments as set out after each application in respect of the following:

- i. **WD/2024/1266/LB Sheffield Park Garden, Sheffield Park TN22 3QX**

Removal of non-historic felt flat roof covering and insulation to then replace with new insulation of the same thickness and a renewed felt roof covering.

This was viewed from the outside and it was observed that the repairs to the balcony cannot be seen from the exterior approach and any view from the windows of the balcony will remain the same as the existing. The balcony itself is an extension of the original building. The Parish Council SUPPORTS the application.

- ii. **WD/2024/1366/LB Churchgate House, High Street, Fletching TN22 3SS**

Repair of timber windows and replacement timber windows.

This is a listed building in a conservation area. The building is of some age, earlier than 19th century but has been much altered in its earlier life as a butcher's shop requiring large display windows. Two thirds of the west facing wall was rebuilt in the 1990s in order to change the windows.

The current windows are not correct for an earlier building - they are too large, but obviously it is inappropriate correcting them now. However, they should not be copied except in the case of the one near the church as this one was not changed in the 1990s but it should now be replaced with glazing bars removing the sheet glass.

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

E-mail: clerk@fletching-pc.org

Website: www.fletching-pc.org



The correct window is on the south side – the upper ones have been enlarged and are not correct. Again, it is not suggested that these should be corrected but any repairs should include smaller panes and glazing bars.

The Parish Council SUPPORTS the application subject to the comments above

iii. **WD/2024/1425/LB The Griffin, High Street, Fletching TN22 3SS**

Replacement of existing dilapidated trade kitchen cookline extract flue and air intake, forming new lobby into trade kitchen. Repositioning of stud walling within second floor laundry/boiler room, entrance plaque signage, 2 no electric charging bays and improvements to disabled customer parking.

Delegated Authority was given to the Planning Group to submit comments on behalf of the Parish Council in respect of this application which had only just been received.

iv. **WD/2024/1346/F Little Wild, Sharpsbridge Lane, Piltdown TN22 3XG**

Proposed single storey side extension, enlargement of side dormer window, side extension to provide main entrance vestibule, roof lights, proposed swimming pool and related development.

This is not a listed building and is not in a conservation area. The original farmhouse is of some age but has been considerably extended and altered. The current proposed extension to the kitchen is a further extension of an extension in the same style as an earlier extension. It is mainly a catslide roof, although a section will be a flat roof which will be planted, which is appropriate for the old building. The barn attached to the oast appears not to be original so the roof lights would be acceptable. The swimming pool is attached to a modern building and will be hidden by planting which is important. The Parish Council SUPPORTS the application.

24/134. PLANNING APPLICATIONS - DECISIONS

Planning decisions **RECEIVED** from Wealden District Council since the last meeting:

Applications Approved – none since the last meeting

Applications Refused – none since the last meeting

Applications Withdrawn

i. **WD/2024/0348/F Moons Farm, Sharpsbridge Lane, Piltdown TN22 3XG**

Construction of 20M x 40M equestrian arena, stable block comprising 5 no. stables and hardstanding. (WITHDRAWN 12 June 2024)

24/135. VE DAY 80 – 8th May 2025

The national arrangements for the VE Day 80th Anniversary celebrations due to take place on 8th May 2025, which include a beacon lighting, were noted.

24/136. FLETCHING BONFIRE SOCIETY SUMMER FETE

It was confirmed that the Parish Council would have a stand at the Fletching Bonfire Society Summer Fete taking place on the Recreation Ground on Saturday 20 July 2024. The Chair to send out the rota to those councillors who were able to help on the day.

24/137. ITEMS FOR THE PARISH MAGAZINE

It was agreed that the following items be included for the next edition of the Parish Magazine:

- Replacement litter bins
- VE Day 80 – save the date
- Pavilion update
- Issues within the parish to be reported to the Clerk rather than on social media

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

E-mail: clerk@fletching-pc.org

Website: www.fletching-pc.org



24/138. AGENDA ITEMS FOR FUTURE MEETINGS

It was requested that Councillors contact the Clerk with any other items they wish to be considered at the next meeting.

24/139. TIME AND DATE OF NEXT MEETINGS

The next meeting of the Parish Council is due to be held on Monday 9th September at 6.30pm in the Pavilion on the Recreation Ground. (There is no meeting being held in August)

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

Tel: 07534 959772

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



FPC Meetings Actions List 2024

Date	Action	Who By	Notes
08/01/24	Invite PCSO Leon Greck to future FPC meeting	Clerk	Completed – Sx Police confirmed Leon no longer the PCSO for the area. New PCSO awaited. Contact given to clerk in meantime.
05/02/24	CIL Funds: obtain quotes for path in burial ground; replacement public litter bins; new handrail beside village hall	RH & Clerk	Public litter bins: information received from WDC. Decision made as to type of bin. Installation costs received. Type of bin to be revised. On Agenda
04/03/24	Resilience Plan: Identify team members from each area of the Parish and add in any additional resources to Appendix D	KM & Clerk	Ongoing. KM waiting for response from prospective team members. Due to go to September FPC as Cllr Minch away.
08/07/24	Respond to Wealden District Council email re: sandbag policy	Clerk	Completed
08/07/24	Submit Annual CIL Return 2023/24 to Wealden District Council	Clerk	Completed
08/07/24	Replacement Litter Bins – chase WDC for installation costs	Clerk	Completed
08/07/24	Flitteridge Farm – report the new caravan to Planning Enforcement	Clerk	Completed
08/07/24	Bonfire Society Fete: book stand for Parish Council Arrange rota for day	Clerk Cllr Hannay	Completed Completed

Dear Parish and Town Councillors/Staff

Here in Framfield Parish we have been having many issues with East Sussex County Council and their contractor – Balfour Beatty. Our issues range from street lights, bridge building, general highway maintenance, footpath maintenance, Community Match Funding projects, and very importantly – poor communications.

Over the past couple of years, it has been getting progressively worse to get things done, and more recently (the past year), it has become a challenge just to communicate. We have lodged two formal complaints. One was upheld, and the other is still ongoing. However, we know that we are one amongst many other parishes/towns that are having similar issues.

We communicate regularly with our County Councillor. He has also faced difficulties in getting things done, but it is now an untenable situation. Our residents are rightly so getting very frustrated. This has even led to abusive communications, to which interventions have had to be put in place.

I am exhausting our limited powers in trying to get a fair and reasonable response for our residents. I have always been open with them, but quite frankly, it is embarrassing to keep saying that the County Council are not doing this, and not doing that....

I am inviting members of other East Sussex Parish and Town Councils to come along for an informal discussion about similar problems that you face with the foresaid authority. I am interested in councillor and your staff's experiences, so all are welcome.

The agenda is relatively fluid, but in the main:

- Introduction
- Experiences/problems faced
- Potential for a collaborative complaint
- Other opportunities going forward.

At this stage, nobody outside of Parish and Town Council's will be invited. This is an informal meeting.

We are looking to hold the meeting at Blackboys Village Hall, Gun Road, Blackboys. TN22 5JY.

Date: 25/09/2024

Time: 19:00

Please can you email Ann with the names, and area represented of those attending.

Notes will be taken, but this is not a minuted meeting.

The meeting is not a public meeting.

KEITH BRANDON – Chairman – Framfield Parish Council



Hedgehogs R Us

Linda Cook
12 Richmond Close
Market Weighton
YO433EX

HedgehogsRus@mail.com

Firstly, thank you for taking the time to read this letter!

I am writing to all Councils, Parishes, Towns and Wards in the UK to ask them to take part in this amazing project!

Hedgehogs R Us Highway Project

With Hedgehog numbers in decline and Hedgehog awareness on the rise, there has never been a better time to get involved in Hedgehog conservation.

A Hedgehog Highway is a 5 inch gap in a fence and is essential in the battle to prevent the extinction of our endangered spiky friends. This gap allows them access to forage for food and meet mates.

Hedgehog shaped fence surrounds raise awareness to the plight of Hedgehogs, create a talking point and encourage others to take part in the project. Fence surrounds are made from recycled plastic and can themselves be recycled.

I am asking for each area of the UK to use a small portion of their assigned funds to purchase a box of hedgehog highway surrounds and make them available for their residents.

Each box of 50 is £150 and includes:

- * 50 Hedgehog Highway surrounds & 50 information leaflets
- * A display box & window sticker showing you are part of the project.

Ideas of how to benefit your community include:

- * Donate the Highways and leaflets to your local school to educate in wildlife conservation
- * Swap the Highways for a donation of Hedgehog food which can then be given to your local Hedgehog Rescue Centre



The project will be receiving a lot of publicity in the coming months via Social Media and I really hope that you choose to take part.

My dream is to make the whole of the UK one giant Hedgehog Highway and for that dream to come true, it needs EVERYONE to take part.

Money is donated to Hedgehog Conservation for every box sold too!

If you would like to order or have any questions please do not hesitate to get in touch and thank you for caring.

Linda Cook, Founder of Hedgehogs R Us

Fletching Parish Council Finances 31 July 2024

Payments made by Direct Debit/Debit Card/BACS in July 2024

Payee	For	Amount	Method
HSBC	Bank Charge	£ 5.00	DD
EE Ltd	Mobile Phone bill	£ 17.76	DD
Hugofox Ltd	FPC Website	£ 11.99	DD
Wealden District Council	Dog Bin Provision	£ 343.20	DD
Amazon	Cameras for Pavilion	£ 53.99	DC
Fletching Bonfire Society	Pitch Fee for Summer Fete	£ 15.00	BACS
	TOTAL	£ 446.94	

Payments Received in July 2024

From	For	Amount
Groundworks	Neighbourhood Plan Grant	£ 9,998.00
R A Brooks	Burial Ground	£ 200.00
	Total	£ 10,198.00

Payments for Approval – August 2024

Payee	For	Amount	Method
Knill James	Payroll Provider	£ 48.44	BACS
Countrymans Contractors Ltd	Grass Cutting	£1,649.16	BACS
ESCC Pension Fund	Clerk Pension	£ 301.19	BACS
G Paterson-Griggs	Clerk Salary	£1,026.11	BACS

Fletching Parish Council Bank Reconciliation		31-Jul-24		
Balance per bank statements as at		31-Jul-24	Cashbook	
FPC Current Account	£	19,814.62	Opening balance	£56,377.57
FPC Savings Account	£	72,203.92	Add receipts in year	£59,621.68
FPC War Memorial Account	£	434.76	Less payments in year	-£23,031.90
FPC Maryon-Wilson Account	£	514.05		
Net Balance	£	92,967.35	Balance	£92,967.35

APPROVED at a Parish Council Meeting on 9 September 2024:

Signed:

Chair of Fletching Parish Council

Date: 9 September 2024

Fletching Parish Council Finances 31 August 2024

Payments made by Direct Debit/Debit Card/BACS in August 2024

Payee	For	Amount	Method
HSBC	Bank Charge	£ 5.00	DD
EE Ltd	Mobile Phone bill	£ 17.76	DD
Hugofox Ltd	FPC Website	£ 11.99	DD
Amazon	CCTV Stickers for Pavilion	£ 3.99	DC
Screwfix Ltd	Ligh bulbs for Pavilion	£ 28.96	DC
	TOTAL	£ 67.70	

Payments Received in August 2024

None

Payments for Approval – September 2024

Payee	For	Amount	Method
Knill James	Payroll Provider	£ 48.44	BACS
Countrymans Contractors Ltd	Grass Cutting	£1,649.16	BACS
ESCC Pension Fund	Clerk Pension	£ 301.19	BACS
G Paterson-Griggs	Clerk Salary	£1,026.11	BACS

Fletching Parish Council Bank Reconciliation		31-Aug-24		
Balance per bank statements as at		31-Aug-24	Cashbook	
FPC Current Account	£	16,722.02	Opening balance	£56,377.57
FPC Savings Account	£	72,203.92	Add receipts in year	£59,621.68
FPC War Memorial Account	£	434.76	Less payments in year	-£26,124.50
FPC Maryon-Wilson Account	£	514.05		
Net Balance	£	89,874.75	Balance	£89,874.75

APPROVED at a Parish Council Meeting on 9 September 2024:

Signed:

Chair of Fletching Parish Council

Date: 9 September 2024

Fletching Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only (Between 01/04/2024 and 30/06/2024)

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Administration			0.00 (N/A)	1,775.00	712.82	1,062.18 (59%)	1,062.18
Allocated Reserves (Projects)			0.00 (N/A)	12,600.00	126.00	12,474.00 (99%)	12,474.00
Community Infrastructure Levy (CIL)			0.00 (N/A)			0.00 (N/A)	0.00
Employees/Members			0.00 (N/A)	19,082.00	4,680.50	14,401.50 (75%)	14,401.50
Grants			0.00 (N/A)	1,500.00	500.00	1,000.00 (66%)	1,000.00
Income	61,275.07	41,546.42	-19,728.65 (-32%)		7,281.27	-7,281.27 (-72812)	-27,009.92
Maintenance			0.00 (N/A)	9,400.00	2,106.75	7,293.25 (77%)	7,293.25
Professional Fees / Services			0.00 (N/A)	2,808.00	1,440.01	1,367.99 (48%)	1,367.99
Section 137 / GPC			0.00 (N/A)	2,600.00	58.31	2,541.69 (97%)	2,541.69
NET TOTAL	61,275.07	41,546.42	-19,728.65 (-32%)	49,765.00	16,905.66	32,859.34 (66%)	13,130.69

Total for ALL Cost Centres	41,546.42	16,905.66
V.A.T.	7,877.26	681.36
GROSS TOTAL	49,423.68	17,587.02

Subject: Internal Audit
Date: Monday 5 August 2024 at 16:00:53 British Summer Time
From: Andy Beams
Attachments: Outlook-k0mautz.png, Outlook-zjrxkvp.png

Dear Clerk/RFO

I Hope you are keeping well and have managed (or will manage) to have a well-deserved break at some point over the summer.

We will be issuing the new engagement letters for internal audit clients at the end of this week, and I note that your council currently engages us on a one-year rolling period.

We offer all councils the opportunity to sign up for a three-year term as well as just a year at a time.

The hourly rate for the 2024/25 financial year is £70 - but if you confirm that you want to engage us for the next three years (until the end of the 2026/27 financial year) then we will guarantee the hourly rate will not increase for the whole engagement period - saving the council money and allowing for better future budget planning.

We have a growing team of internal auditors, and should you wish for a fresh perspective at any point during the agreed term, you can request someone different from our team to ensure independence is maintained.

If you'd prefer to take up the three-year option, please let us know prior to the next audit visit. We can then amend -issue the engagement letter to reflect the improved terms.

Kind regards

Andy Beams

Director, Mulberry Local Authority Services Ltd

Mobile 07428 647069

Office 03303 450597

Website: www.mulberrylas.co.uk



FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

Tel: 07534 959772

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



Fletching High Street Litter Bin Replacement – September 2024

Summary

At the FPC Meeting on 8 July 2024 it was agreed to go ahead with the replacement litter bin project (funded from the CIL funds) subject to the final costings being received from Wealden District Council for installation.

Since that meeting it has been determined that the original replacement bin for locations 1 to 5 would not be suitable as it does not have a separate internal liner so the refuse bag would still be visible. Therefore, a different style bin needs to be chosen.

Costs

The costs have now been received from Wealden District Council's contractor - £4,714.89 + VAT

This is to remove and dispose of the existing bins, to provide and install the new bins, make good all disturbed surfaces and clean and clean on completion.

This estimate will need to be updated once a new bin has been chosen as it is based on the original replacement bin style.

Replacement Bin Style – Bins 1 - 5

Original replacement style



This bin has been seen in situ in more than one place and it has been discovered that the internal liner is attached to the front so that the refuse bag overlaps the front. This goes against the purpose of the project which is to have bins where the refuse sack is not visible from the outside.

Suggested replacement style



I would propose that this bin would be more in keeping with the High Street locations. They are made from mild steel with a special coating that provides additional weather and corrosion resistance. The bins have four large apertures so litter can be deposited from all sides. They have a separate liner and a chamfered hood to deter litter being placed on the hood. The bins are lockable and have a 110 litre capacity which meets WDC's requirements. The dimensions are 106 cm high by 53cm wide and 53cm deep. The cost is £435 per bin plus installation (£10 more than the original proposed).

The banding can be gold (shown) or silver or no banding. The word Litter can be in gold (shown), silver or no word. It can have a Bin-it Sticker in gold, silver or no sticker. It can also have a cigarette stubbing plate or ashtray at an additional cost.



Further details can be found at <https://uk.glasdon.com/litter-bins/metal-litter-bins> and selecting Invicta Litter Bin

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

Tel: 07534 959772

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



Other Options

There are other styles of bin available and these can be viewed at:

<https://uk.glasdon.com/>

<https://wybone.co.uk/>

These are the companies that have been recommended by Wealden District Council

Replacement Bin Style – Bins 6 & 7

There is no change to the replacement bin agreed at the last meeting.



This is the bin agreed for the recreation ground locations. They have a weighted bottom and are made from a tough weather and vandal proof material. They have a 90 litre capacity and are 106cm high with a 54.5cm diameter. They also have a locking system and an internal liner. Wealden currently uses this style of bin for any new bin installations. The cost is £206 per bin plus installation.

Bin Locations



Bin numbers 1, 3, 4 and 5 – replace existing bins with new bins

Bin number 2 (currently at bottom of slope from car park to High Street) – move this bin location to the verge at the footpath entrance to the recreation ground by the rec sign.

This will still leave four bins in the High Street – one by the car park, one outside the village hall, one outside the shop and one by the entrance to the Church.

There are currently no bins on Church Street and by moving bin number 2 from the High Street (where it is located very close to bin number 3) to

Church Street it will allow anyone walking along Church Street to have somewhere to deposit litter.

Bin number 6 – replace existing cone shaped slatted bin (that is not currently emptied by Biffa) with a new bin. This would be placed inside the children's playground and would be emptied by Biffa (this would be an addition to the current contract we have with WDC).

Bin number 7 – replace existing cone shaped slatted bin (that is not currently emptied by Biffa) and the dog poo bin (which is emptied by Biffa) with one bin that is a combined litter and dog poo bin (emptied by Biffa as part of existing contract).

Dog Poo Bins – the three other dog poo bins would remain – one in burial ground, one on far side of rec and one at entrance to rec.



Uckfield Citizens Advice
Uckfield Library, Library Way
High Street, Uckfield
East Sussex, TN22 1AR

Advice: 0808 278 7811 / 0800 144 8848
Tel: 01825 705723

Email: da@wealdencitizensadvice.org.uk

www.wealdencitizensadvice.org.uk

5th July 2024

Dear Gabbi

I would like to start by expressing my immense gratitude to all at Fletching Parish for your continued support of the work we do. Your grant is invaluable to us to allow us to continue to assist your residents to access free, independent and confidential advice in what has been a massively challenging year.

As you can imagine, the cost-of-living crisis has dominated much of our work, creating incredible demand on our service with clients experiencing multiple and very complex issues. Despite this, we have achieved some great results.



We have helped over 3,600 clients....



...with more than 20,000 issues.



We have generated £2.3m in improved financial outcomes up £1.3m on last year.

In addition to these stark increases, we continue to support our clients primarily with their benefits and debts but also with their housing and employment and many other areas of advice needs. As well as supporting thousands of people directly, we've also worked to advocate on their behalf, telling their stories and arguing for change to address issues which negatively impact on their lives.

In the 2023 we assisted residents in Wealden with a total of 20,000 different issues. Through tailored advice and support, we helped 663 residents achieve an income gain of £2.3m in total. That is an average income gain of £3,400 per resident. Furthermore, we assisted 50 residents with having a total of £900,000 of debt written off. That is an average of £18,000 of debt written off per resident. We also helped residents to achieve a total to the equivalent of £285,000 in other outcomes and £114,000 in reimbursements. Please see the full report attached.

I am, therefore, writing to you in support of a grant application for Wealden Citizens to ensure we continue to provide a service to your residents at a time that, we appreciate, is also very difficult for you. We are requesting £350.

We are an independent charity - we do not receive regular funding from national Citizens Advice or the Government and we are incredibly grateful to you for all your support - we simply could not provide the help we do without you.

A handwritten signature in black ink, appearing to read "Jennifer Jadia".

Yours sincerely
Jennifer Jadia
CEO

Citizens Advice Wealden is an operating name of Wealden Citizens Advice Ltd. Charity Registration number 1090666. Company limited by guarantee. Registered number 04287877 England. Authorised and regulated by the Financial Conduct Authority FRN: FRN617789. Registered office: Uckfield Library, Library Way, High Street, Uckfield, East Sussex, TN22 1AR

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



Fletching Parish Council Grant Application Form

Please complete this form and send along with a copy of the latest audited accounts of the organisation seeking assistance. Please return to clerk@fletching-pc.org

	Please complete this form in block capitals
Name and address of the organisation requesting the grant	Wealden Citizens Advice Uckfield Library, Library Way High Street Uckfield East Sussex TN22 1AR
Contact name (who has authority to act on behalf of the organisation) and role within organisation	Jennifer Jadia CEO
Amount requested	£350
Purpose for which the grant will be used	To contribute to the purchase noise cancelling headphones to enable volunteers to hear client calls easily.
Date by which the grant is required	n/a
Details of who will benefit from this award and what difference the award will make to them	All Fletching clients have full access to our service via our freephone number 0808 278 7811. We have helped Fletching residents with over 60 issues. Please see attached stats.
Details/evidence of the need for this project and the grant award from Fletching Parish Council	Please see attached budget and accounts.
Details/evidence that your project involves local people and that they are in support of the project	Our members are predominantly from the Wealden area: 10 Trustees 13 Staff 69 Volunteers
Have you requested or are you receiving funding from other sources (if yes please provide amount and funder(s) details)?	As in previous years we fund our work with applications to the District, Town and Parish Councils in Wealden. We also apply for funding from East Sussex County Council, charitable foundations and other grant giving organisations, including the Lottery and Sussex Community Foundation. We have an SLA with Wealden DC, a rolling SLA with Uckfield, Crowborough and Hailsham TC. Please see attached annual accounts for a full breakdown.


FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



If your application is successful, payment will be via BACs. Please provide bank details.	Wealden Citizens Advice CAF Bank Ltd Account Name: Wealden Citizens Advice Sort Code: 40-52-40 Account Number: 00013042
Signed Name Position within the organisation	 Jennifer Jadia CEO
Date	5-7-24

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

Tel: 07534 959772

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



Fletching Burial Ground - Applications Received

The following applications have been received:

Grant of Burial Rights

Applicant	Burial Plot / Cremated Remains Plot	Plot No	Parishioner / Non- Parishioner

Notice of Interment

Deceased	Plot No	Date	Burial / Cremated Remains	Parishioner / Non-Parishioner

Consent to erect a monument *

Applicant	Plot No	Name of person interred in plot	First inscription / 2 nd inscription	Parishioner / Non-Parishioner
Andrew Johnson	957	Rosemary Johnson	In memory of Rosemary Ann Johnson 9 th Nov 1934 – 23 rd May 2024 Loving Wife, Mum & Nan Until we meet again	Parishioner
Linda Taylor	1215	Peter Taylor	In Loving Memory of Peter James Taylor 7 th May 1946 – 13 th December 2023 Travelled Well	Parishioner

- These applications were approved by the Chairman as there was not a PC Meeting in August 2024.

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

Tel: 07534 959772

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



FLETCHING BURIAL GROUND REGULATIONS

Management

1. The Burial Ground is managed and operated by the Fletching Parish Council (the Council) in accordance with the Local Authorities Cemeteries Order (LACO) 1977 as amended by the Local Authorities Cemeteries (Amendment) Order 1986 and other such regulations that may be made by the Secretary of State for the Home Office from time to time.
2. The Burial Ground is open 24 hours a day; the Council reserves the right to close the Burial Ground and limit entry at any time.
3. All persons shall conduct themselves in a decent, quiet, respectful and orderly manner per the provisions of the LACO article 8(1) viz:
No person shall
 - a. Wilfully create any disturbance in a cemetery/burial ground
 - b. Commit a nuisance in a cemetery/burial ground
 - c. Wilfully interfere with any burial taking place in a cemetery/burial ground
 - d. Wilfully interfere with any grave or vault any tombstone or other memorial or any flowers or plants on any such grave or
 - e. Play at any game or sport in a cemetery/burial ground
4. Visitors to the burial ground shall not unnecessarily interrupt the Council's contractors working therein. All enquiries, complaints and requests by members of the public shall be made to the Clerk to the Council or to a member of the Council.
5. Dogs must be kept on a lead and owners are required to clear up any dog fouling and place it in the dog litter bin provided within the burial ground.
6. Children (under the age of 12) are not permitted in the burial ground except under the care and supervision of a responsible adult; passage via registered footpath number 14C excepted.
7. No person shall sell or offer or expose for sale any article, commodity or thing of any kind whatsoever or solicit for orders within the burial ground.
8. No motor vehicle shall be permitted access to the burial ground other than approved mechanical diggers; such diggers shall be unloaded at the field gate at the Cherry Gardens access point and driven with extreme care to the area at which they will operate.
9. All visitors to the burial ground must keep to the designated footpaths, except when visiting a grave, and refrain from touching trees, shrubs or flowers planted therein.
10. No person shall drop, throw or otherwise deposit and leave in the burial ground any waste material of any kind, except in the litter bin provided therein.
11. No person shall operate any sound reproduction equipment or play any musical instrument in the burial ground without the prior written consent of the Council.
12. No burial shall take place and no monument shall be placed in the burial ground nor shall any additional inscription be made on a monument or memorial without the written consent of the Council and the appropriate fee having been paid.
13. Cremated remains shall not be scattered in the burial ground.

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

Tel: 07534 959772

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



Interments

14. All applications for interments shall be submitted to the Clerk to the Council on the prescribed form at least 48 hours prior to the appointed time of the interment.
15. The application for interment must contain full details of the deceased, the proposed interment date, the grave to be used and the signature of the owner of the exclusive right of burial, if applicable, and be accompanied by the appropriate fee for interment.
16. Interments shall only take place in accordance with these rules and regulations and between the hours of 10.00 am and 3.00 pm unless by prior written agreement with the Council. No interments shall be permitted on Saturdays, Sundays, Good Friday, Christmas Day or on a public holiday.
17. The time appointed for an interment will be that at which the funeral cortege is to arrive at the entrance to the burial ground. The Funeral Director or person in charge of the funeral arriving after the appointed time must act under the direction of the Council or its authorised representative as to when the funeral service may proceed.
18. In cases of emergency, certified by an acceptable medical authority, regulation 17 may be waived in the interest of public health.
19. The person or persons arranging the interment shall be responsible for the attendance of a Minister of Religion, if appropriate, to officiate at the burial service and for payment of any fee to which the Minister is entitled.
20. Services are limited to 30 minutes but may be extended with the written agreement of the Council.
21. Any form of religious service may be used; any other ceremony is subject to the approval of the Council. Alternatively, the coffin may be committed without a service.
22. A certificate for disposal issued by the Registrar of Births and Deaths or by a Coroner's Order for Burial or a duplicate copy thereof must be delivered to the Council or its authorised officer no later than when the funeral cortege arrives at the burial ground. Any person procuring interment without the production of such certificate or order will be required to make a written declaration on the prescribed form in accordance with Section (1) of the Births and Deaths Registration Act 1926. In the case of interment of cremated remains a certificate for burial purposes issued by a Cremation Authority will be accepted by the Council. In the case of a non-viable foetus, the Medical Practitioner's or Midwife's certificate of delivery will be required.
23. Each body brought into the burial ground for interment shall be contained in a suitable coffin unless an un-coffined burial has been authorised by the Council. Coffins fabricated from metal or other imperishable material shall not be permitted in any circumstances. No coffin shall be accepted unless it bears adequate particulars of the identity of the deceased person contained therein. A coffin may only contain one body except in the case of a mother and her baby/babies.
24. The responsibility for providing sufficient bearers to carry the coffin reverently from the hearse to the grave whether mourners are present or not rests with the Funeral Director or person arranging the funeral.
25. All graves will be prepared by a contractor appointed by the Funeral Director or person arranging the funeral (in the case of the latter, the approval of the Council must be obtained in writing) who shall ensure that all health and safety guidance that shall exist from time to time is complied with.
26. No body shall be buried in a grave in such a manner that any part of the coffin is less than 900mm (3') below the level of any ground adjoining the grave. The Council may, where it considers the soil to be of suitable texture, permit a coffin to be placed not less than 600mm (2') below the level of any ground adjoining the grave.
27. No body shall be buried in a grave unless the coffin is effectively separated from any coffin interred in a grave on a previous occasion by means of a layer of earth not less than 150mm (6") thick.

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

Tel: 07534 959772

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



28. Where any grave is re-opened for the purpose of making another burial therein no person shall disturb any human remains interred therein or remove there from any soil which is offensive.
29. After interment no body or cremated remains may be removed from a grave without the production of the Ecclesiastical Faculty and or Home Office licence for exhumation required by law. The original documents will be required for this purpose.
30. In the case of the re-opening of a private grave the written consent of the owner of the burial rights will be required or where the owner is deceased the Council will require to be indemnified against any action arising as a result of it permitting the interment. No consent is required for the interment of the grave owner of the exclusive right of burial.
31. The Council may exclude from the burial ground on the occasion of a funeral any person or persons not being mourners or officially connected with the funeral.

Exclusive Right(s) of Burial

32. The Exclusive Right of Burial in a grave may be purchased at the time of the interment upon payment of the appropriate fee and completion of the relevant application including the signature of the proposed owner.
33. The 'right' is granted for a period of 50 years.
34. The Exclusive Right of Burial entitles the deed holder to determine who may be buried in the grave and whether a memorial can be erected thereon (subject to the payment of the relevant fee and permission being granted by the Council).
35. All such private graves will be initially excavated to the standard depth determined by the Council. The Council will not be held responsible if, due to factors outside its control, the full number of interments cannot be achieved.
36. New graves will be allocated in strict rotation within each section of the burial ground. Plans showing the grave spaces are kept by the Clerk to the Council, where they may be seen on application to the Clerk.
37. At the expiration of the period of the Exclusive Right of Burial, the purchaser, or his/her heir and successors will have the option of renewing the Right, subject to such restrictions and regulations as may be in force at that time. Application should be made for renewal of the Right within 12 months of the expiry of the previous grant. Where the period of the grant of Right of approval has lapsed and no notification of the intention to renew has been received from the person who held the Right of Burial, the Council may grant a renewed Right of Burial to another person, but before doing so, will, if possible, notify the previous owner of the Right, or personal representative and give an option of renewal.
38. Where no interment has taken place in the grave, the owner of the Right of Burial may surrender the same to the Council and receive from the Council payment, as determined by the Council, to purchase such Exclusive Right of Burial (not being less than 75% of the current fee for the Exclusive right of Burial). No refund will be made where the Exclusive Right of Burial has lapsed or will lapse before the expiration of 10 years. Any transfer of ownership of Exclusive Right of Burial will be subject to the production of satisfactory evidence of title and the approval of the Council. Such transfer must be registered in the records of the burial ground and the deed of grant of Right of Burial must be produced for endorsement by the Council and the appropriate transfer fee paid.

Public (common) Graves

39. A public (common) grave is a grave in which no Exclusive Right of Burial has been, or will be, granted by the Council and in which unrelated persons may be interred. Grave spaces numbered 1225 to 1236 have been so designated in the Fletching Burial Ground.

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

Tel: 07534 959772

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



40. The Council reserves the right to determine the initial depth of a public grave at 2.7m (9'); any subsequent interment in that grave space will be at 2.1m (7') and 1.5m (5').

Memorials

41. A monument may only be erected on a grave space with the burial ground in accordance with these regulations and upon payment of the appropriate fee. The right to erect a monument rests with the Exclusive Right of deed holder or next of kin or executor and will be for the unexpired portion of the grant of Exclusive Right of Burial. The monument can be placed on the grave space approximately six months after the burial has taken place.
42. The erection of a monument on a public (common) grave will be subject to the discretion of the Council and in accordance with these regulations and upon payment of the appropriate fee. Where permission is granted to erect a headstone on a public (common) grave, it will be subject to the right of the representative of other persons interred in the grave to have those persons commemorated thereon. As there is no right to erect a monument on a public (common) grave, such monument does not in itself confer any rights and remains at the discretion of the Council.
43. All applications for the approval to place a new monument in the burial ground or add any inscription or replace, add to or remove from the burial ground any monument must be submitted to the Council in writing. Such notice shall be submitted at least 4 weeks in advance of the proposed date of erection or removal and must include:
- a. The grave number (which must be a minimum of 0.3m (12") above ground level except for cremation plaques).
 - b. In the case of a new monument, a drawing of the monument and its specification, including the type, colour and finish of the material, (which shall be natural stone), to be used, and showing all dimensions.
 - c. The text of any inscription to be inscribed on the monument, or any text to be altered or added to any existing monument and the method of lettering i.e. incised (the use of lead and bronze is not permitted).
 - d. The name, address and signature of the person placing the order for the monumental work to be undertaken (who should be the owner of the Exclusive Right of Burial). If such owner is deceased, the applicant must sign an indemnity and must state the relationship to the deceased owner (in such circumstances the applicant should be the deceased owner's nearest surviving relative or executor). If the owner is alive but is not making the application, the applicant must provide a letter in the owner's handwriting confirming and authorising the application.
 - e. The name, address and telephone number of the monumental mason.
44. The approval of the Council for any such application will be confirmed by the issue of a permit, valid for a period of 6 months. No work shall be undertaken until the permit is issued. Any such permit is issued on the understanding that the work undertaken will fully comply with the details specified within the application form and the requirement of these regulations. No permit is required for cleaning, up-righting, re-levelling, repair of existing lettering or painting of existing inscriptions unless the monument is to be removed from the burial ground.
45. Any person who erects a monument or who undertakes any monumental work within the burial ground not in compliance with these regulations may be required to remove the said monument and pay all costs involved.
46. All monuments shall be constructed of granite, marble or slate or other hard stone suitable for monuments and shall be durable and sound and be to the approval of the Council.
47. Pink granite, white marble and highly polished finishes so-as to reflect will not be permitted. Likewise, kerbs, railings or any other 'enclosure structures', glass or stone chippings, bird baths and free-standing crosses will not be permitted.

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

Tel: 07534 959772

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



48. Natural stone, black and grey granite will be permitted.
49. A headstone shall not exceed 900mm (3') in height above ground level; 750mm (2'6") in width or be less than 50mm (2") in thickness. For cremated remains spaces only, a horizontal memorial stone is permitted. This will be 300mm (12") by 300mm (12") and 50mm (2") in thickness.
50. Where the memorial consists of a headstone and base, the headstone must be fixed so that its rear face is set 19mm (3/4") from the rear face of the base or 50mm (2") if the height of the headstone is less than 750mm (2'6"). The base may be drilled to accommodate up to two flower containers
51. Alternatively, a memorial may consist of a natural stone 'open book' 600mm x 450mm x 75mm (24"x 18" x 3") fixed to a foundation of the same material and dimensions and angled so as not to trap rainwater.
52. All memorials shall be constructed and installed per the National Association of Monumental Masons code of Practice January 1998 and any subsequent amendments.
53. No monument constructed from artificial reconstituted material, Bath, Soft Caen, Soft York or other soft stone, or coloured marble will be permitted. Memorials fabricated from metal, pottery, plastic, glass or fibreglass are forbidden and will be removed without notice.
54. Any monument erected in the burial ground shall be inscribed with its grave number on the rear face of the structure, which must be a minimum of 12" above ground level in characters of not less than 25mm (1") in height to match the main inscription.
55. No hewing or dressing of stone, other than the cutting of an inscription or cleaning of the stone, will be permitted in the burial ground.
56. All materials and equipment shall be conveyed in the burial ground in such a manner as to prevent damage to the paths and turfed areas; all waste material shall be removed to this end.
57. All persons employed on behalf of the owner of Exclusive Rights of Burial or personal representatives of such person, to erect any monument, shall carry out their work under the direction of the Council's appointed representative and shall:
 - a. At the cost of the owner or personal representative remove all waste and unwanted material and make good any damage or injury whatsoever occasioned in the process of the work.
 - b. Perform the work during daylight hours.
 - c. Provide their own tools and equipment and complete the work with reasonable despatch.
58. The Council must be informed of the removal of any monument from the burial ground.
59. The removal of and re-erection of a monument to facilitate the re-opening of a private grave, or to level such grave, shall be at the expense of the grave owner or personal representative of the owner.
60. Any person removing a monument from the burial ground to permit a further interment shall either remove the same from the burial ground, after informing the Council, or place it in a position within the burial ground indicated by the Council.
61. Any monument removed from the burial ground shall be replaced as soon as possible.
62. Any unauthorised monument shall be removed at the expense of the grave owner or the representative of the grave owner.
63. Any monument or memorial erected in the burial ground remains the property and responsibility of the grave owner or the representative of the grave owner and therefore remains in the burial ground at the sole risk of and must be kept in a good state of repair by the said owner or representative of the owner for a period of 75 years.
64. The Fletching Parish Council shall not be responsible for any damage or breakage which may occur to any monument or memorial through any cause whatsoever.

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

Tel: 07534 959772

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



65. The Council reserves the right to remove any monument or memorial, which has become, or which is in a derelict or unsightly condition.

Maintenance and Upkeep

66. After an interment has taken place in a private grave and a reasonable time has elapsed for the natural subsidence of the earth used to fill in the grave, the Fletching Parish Council shall, in accordance with the Local Authorities Cemeteries Order 1977, cause the surface of the grave to be levelled and properly covered with turf, except for any area covered by a monument or memorial.
67. It is the responsibility of the grave owner to keep the grave space free from weeds and in a tidy condition. In default the Council reserves the right to level and turf the grave.
68. The placement within the burial ground of glass containers, items of pottery, tins, plastic or wire mesh fences or other items of metal, plastic or other synthetic material or mementoes are not permitted and will be removed at the discretion of the Council.
69. Wreaths and cut flowers will be removed when they have withered. Except for Remembrance Day Poppies, which shall be removed no later than the 31st December each year, no artificial flowers or foliage are permitted in the burial ground except those placed in authorised flower containers forming part of an approved memorial.
70. Temporary wooden crosses are permitted subject to approval by the Council.
71. Small annual bedding plants or bulbs may be planted on a grave, as directed by the Council, but the planting of perennials, shrubs and trees is not permitted.
72. Grass cutting will be undertaken by the Fletching Parish Council at a frequency determined by weather conditions and by the Council.

Cremated Remains

73. Cremated remains may be poured into a requisite approved opening in either the section set aside for such purpose or at the foot of existing graves and subject to the completion of the appropriate form of application, the production of the cremation certificate and payment of the appropriate fee.
74. Cremated remains may not be scattered in the Fletching Burial Ground.

Burial of Animals

75. The burial of the remains of animals in the burial ground is not permitted.

Fees

76. Fees for all burial ground services will be determined by the Fletching Parish Council annually to take effect from the 1st April each year.
77. In determining whether fees will be chargeable at the parishioner or non-parishioner rate, the last permanent address of the deceased person will be used. If a resident of Fletching Parish has been accommodated in a residential care/nursing home outside the parish, the parishioner rate will apply so long as the deceased person had a permanent address within the parish within the year immediately prior to the date of death. Non parishioners shall be charged five times the parishioner rate for services connected with the burial ground.
78. All fees are payable in advance to the Council.

General

79. All rubbish and waste material, including wreaths and floral tributes, which have been removed from graves, should be disposed of in the litter bin provided. Household waste or other waste material not generated in the burial ground must not be placed in the litter bin.

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

Tel: 07534 959772

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



80. The Council is empowered to alter or amend the foregoing regulations at any time; to introduce further regulations at any time, to waive any of the foregoing regulations in exceptional circumstances or to impose temporary restrictions on any matters not specifically covered by these regulations.
81. All persons entering the burial ground do so at their own risk and the Fletching Parish Council will not accept any liability for injuries or damage sustained howsoever caused.

Memorial Seats

82. The provision within the Burial Ground of memorial seats shall be permitted subject to the availability of adequate space, the prior written approval of the Authority and the following rules:

The provider of an approved memorial seat shall be responsible for:

- a. Its installation and future maintenance
 - b. The provision beneath the seat of a concrete foundation of such dimensions to ensure that the soil is not worn (to prevent ponding); the seat shall be firmly fixed to the foundation – the foundation shall be no less than 75mm (3”) thick concrete laid on a minimum of 100mm (4”) compacted hardcore
 - c. Rule 65 above shall apply in the event of the structure becoming unsafe or neglected.
 - d. The Council shall determine the position of memorial seats having considered the request of the provider
 - e. An inscription may be inscribed on the railing of the seat or by means of a non-reflective plate (e.g. bronze) secured to the seat
 - f. There will be no charge by the Council for granting approval
83. The Authority does not accept liability for the unlawful removal of memorial seats or damage thereto however caused.
84. A schedule of fees, as amended from time to time, shall be determined and published by the Council annually and shall be attached to these rules and regulations.
85. A copy of these regulations will be made available to local funeral directors and monumental masons, to others by request and will be published on the website of the Fletching parish Council www.fletching-pc.org

Subject: FW: Flitteridge Farm updates
Date: Friday 6 September 2024 at 13:06:40 British Summer Time
From: clerk@fletching-pc.org
Attachments: Flit 4.jpg, Flit 3.jpg, Flit 2.jpg, Flit 1.jpg, Flitteridge plan and aerial photo 2.docx

From: Niall Mileman <Niall.Mileman@wealden.gov.uk>
Sent: Thursday, August 22, 2024 6:18 PM
To: Christina Coleman <cllr.Christina.Coleman@wealden.gov.uk>
Subject: RE: ARGUS Farm & Flitteridge Farm updates

Dear Cllr Coleman

Thank you for your e-mails of yesterday's date – we're as busy as ever here unfortunately, but fortunately I have a week's leave coming up next week to try and recharge my batteries!

I was out at Flitteridge Farm with Mr Butler again yesterday and have an update for you.

With regard to Flitteridge Farm, I think I have managed to work out what the issue is having now visited the site again and discussed the position there with Mr Butler. He is undertaking works to prepare the site for the new approved development, and has imported hard core material as previously mentioned. There has been no other importation of material other than this. However, he has had to move parts of an existing earth bund that were on the site to make space for the new development and car park areas as approved and has also had to level the site out as it naturally on a slight gradient. The material from the bund and the material from the works to level out the site have then been moved out of the way to provide space for the development to be implemented. All this material has in part been deposited on the existing bunds that surround the site, but not to a degree that materially increases their height, but some of it has also been moved to a location outside of the red site area of the approval into a linear pile at the edge of an adjacent parcel of land forming part of the farm. This has been done purely as a temporary measure to get it out of the way for the time being and to prevent the site becoming muddy/waterlogged in the coming Autumn and Winter. It is intended that it will ultimately be reinstated back onto the approved site as part of the finished landscape scheme, but at present this scheme is being finalised before being submitted for the Council's approval as required by a planning condition attached to the planning permission for the development. Once the landscape scheme has been fully finalised and approved, they will then be in a position to implement this and the material will be utilised in doing this. The agent has advised that this scheme should be forwarded at some point in September.

I have attached some photographs herewith to hopefully show the position. Photographs "Flit 1" and "Flit 2" show the material that originated from one of the existing bunds on site and the site levelling that has taken place and that has been temporarily moved and stored on the boundary of the land immediately adjacent to

the approved site (which I believe is the material the subject of the concern raised). Photographs “Flit 3” and “Flit 4” show the existing earth bund to the west of the site as you drive in from the road and hopefully show that this bund has not been increased in height despite having material spread on it from the site preparation works. You can also see some of the hardcore that has been imported in photograph “Flit 3”.

I have also attached a newly amended version of the approved site layout plan and aerial photograph previously forwarded to you on both of which I have now circled in red the area where the material of concern has been temporarily placed (on the aerial photograph it can be seen that there was already part of an earth bund in this location). I have also circled in black on both of these the rough location of where the remnants of a former bund was previously located, the material from which has contributed to this temporary new pile; and shaded in blue the area of the site that has been subject to the levelling works, which has further contributed to this material.

Best regards

Niall

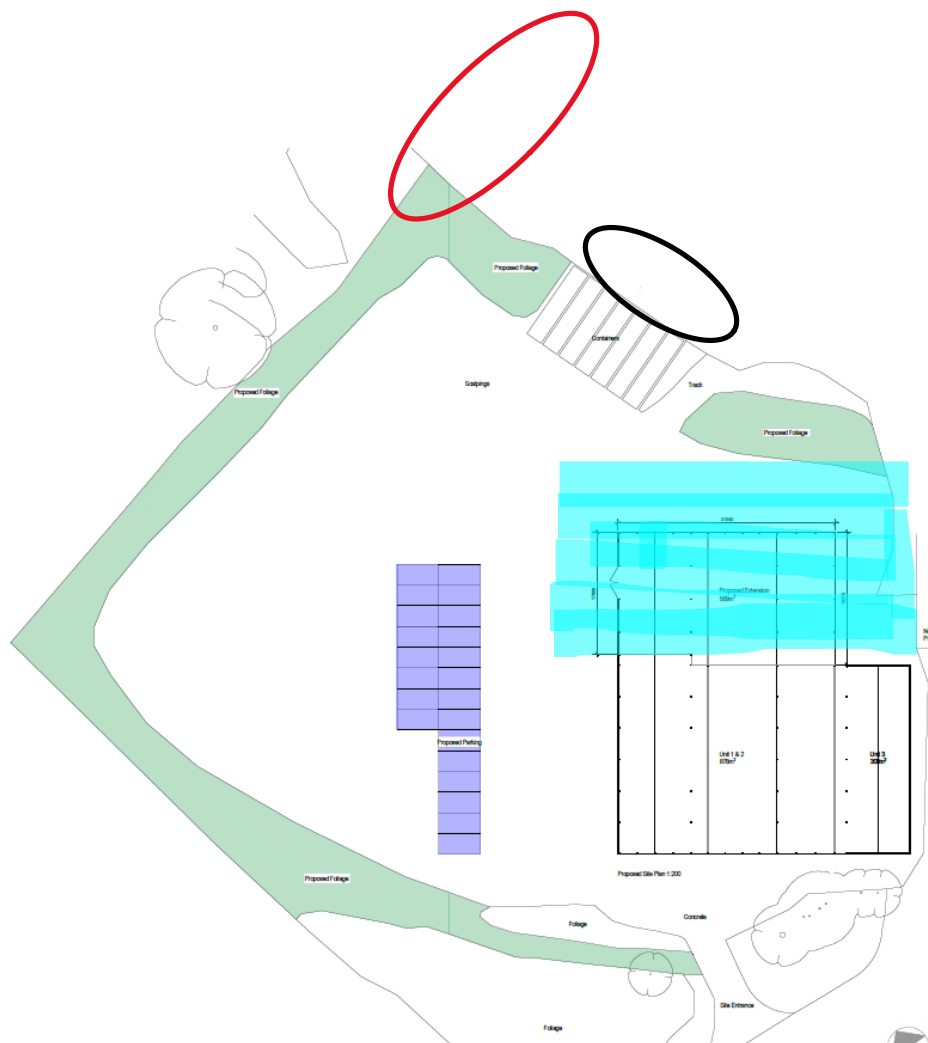
Niall Mileman | Senior Planning Officer, Enforcement

Planning & Environmental Services, Wealden District Council

01892 602446 | 01892 602006

niall.mileman@wealden.gov.uk | enforcement.environment@wealden.gov.uk

Council Offices | Vicarage Lane | Hailsham | East Sussex | BN27 2AX





FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

Tel: 07534 959772

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



FPC Meeting 9 September 2024 – Proposed Comments for Planning Applications

The Griffin, High Street, Fletching TN22 3SS

WD/2024/1862/LB

Replacement of the existing dilapidated trade kitchen cookline extract flue and air intake, forming new lobby into trade kitchen, repositioning of stud walling within second floor laundry/boiler room, entrance plaque signage.

WD/2024/1864/F

Replacement of the existing dilapidated trade kitchen cookline extract flue and air intake, 2 no entrance plaque signs, 2 no electric charging bays and improvements to disabled customer parking.

This is a listed property in a conservation village, so the visual architectural impact is an important consideration in any planning application. The Griffin occupies a vital position in this historic village. Obviously modern facilities are necessary but do require sensitive management. As such, an effective extractor fan for the kitchen is necessary and the new version should be quieter than the existing, however the tall steel chimney is very prominent from the garden side of the inn, although it cannot be seen from the street, and some form of screening set below the top where the air comes out would be helpful.

In addition, the Parish Council is concerned that the disabled parking bays would be visually disturbing. They are to have contrasting colours, a non-slip ground surface is necessary but different colours would be inappropriate.

The internal alterations to modern partition walls do not have an impact on the historic fabric, but the two external alterations would be detrimental. Therefore, the Parish Council OBJETS to these applications.

WD/2024/1950/F 6 New Cottages, Batts Bridge Road, Piltdown TN22 3XR

Proposed part single, part two storey rear extensions, internal alterations and all associated works.

This property is a modest terraced house fronting the A272 on Batts Bridge Road. It is the middle house in a terrace of three cottage-style houses. Both of the adjoining houses have in the past built rear extensions. There is already an existing ground floor extension at the subject property but it is in poor condition. Also, the overall accommodation generally requires improvement. The proposal is for replacement and lengthening of the existing ground floor extension and for a part two storey rear extension above. It is not considered that the proposed works will have any material adverse impact on the adjoining properties.

The Parish Council SUPPORTS the application.

Comments submitted to WDC on 4 September 2024:

WD/2024/1792/TD Piltdown Lodge, Lodge Lane, Piltdown TN22 3YP

Erection of 2 no dwellings. Technical details consent to permission in principle WD/2022/2643/PIP.

On 19th December 2022 planning permission in principle (PIP) was granted for a residential development of 2 x dwellings on this site. The application for that permission was accompanied by two illustrative site plans showing potential layouts for such a development; plans A and B. This technical details application is supported by a Design and Access Statement which states that: "6.3 The application proposal has been refined following the indicative proposals which were submitted under the PIP stage 1. The two plots have

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

Tel: 07534 959772

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



been further considered to make best and most efficient use of the land whilst preserving the character of the area. This application is based on Illustrative Site Plan A. In the Parish Council's view, any development of this site should be based on Illustrative Site Plan B. In any event, it is apparent that the development now being proposed is even more intensive (with the buildings being both larger, closer together and semi-urban in size and design) than those indicated on Illustrative Site Plan A and thus fail to preserve the character of the area.

The two appeal decisions (Appeal A and Appeal B) on Little Barkham Farm, Goldbridge Road dated 23rd August 2023 give useful background to consideration of any proposed development within the rural settlement of Piltdown.

"5. There is no defined development boundary for Piltdown, which is a rural settlement characterised by ribbon development along Goldbridge Road, the A272, between Haywards Heath and Uckfield. It is therefore in the countryside for the purposes of planning policy".

Although the applicant acknowledges in the Design and Access Statement that WDC has prepared a new draft Local Plan, it suggests that, since it has not yet been presented for Examination, it should be given no weight. The Parish Council does not accept that it should be wholly ignored although it is agreed that, at this stage, any weight to be attributed to it will be limited. However, consistent with the rural character of Piltdown, emerging policy HO4 states that smaller sites of less than 1 hectare should provide a mix of smaller homes of 1, 2 or 3 bedrooms. This is consistent with the findings of the WDC Local Housing Needs Assessment. The two houses being proposed by this application are 4-bed; the need within WDC and particularly the Parish of Fletching) is for smaller houses. This development will not meet local housing needs.

In addition the design and layout of the buildings does not reflect the site constraints nor the appearance and character of the rural settlement. The buildings are not consistent with the mass, height, density or style of the adjoining houses. The parts of each of the buildings described on the floor plans/elevations as "Garden Storage" are presumably the "integral garages" referred to in the Design and Access Statement. They add (according to the floor plans/elevations) over 17% additional building m² to each house. That is excessive. It is not clear from the drawings whether these garages are intended to be in place of or in addition to the 5x parking spaces referred to in the PIP application.

It is also noted on the plans submitted that the properties will each have solar panels on the one hand but a wood burner flue on the other. It is the Parish Council's view that, a new-build with solar panels should not provide for a wood burner.

The Parish Council OBJECTS to this application.