

# FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

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9<sup>th</sup> April 2025

## FLETCHING PARISH COUNCIL MEETING - Monday 14<sup>th</sup> April 2025

To Members of the Fletching Parish Council: You are summoned to attend a meeting of Fletching Parish Council on Monday 14<sup>th</sup> April 2025, 6.30pm at the Pavilion, Fletching Recreation Ground, Church Street, Fletching.

Signed: *Gabriella Paterson-Griggs*, Clerk and RFO

### Public Questions

*The first ten minutes, before the start of the meeting, are available for public participation. Members of the public may ask questions or make representations, in respect of the business on the agenda. They may only speak at other points during the meeting, at the Chairman's discretion, if they have knowledge or information that will aid the discussion.*

This meeting may be audio recorded for the purpose of minute taking

### AGENDA

#### 1. APOLOGIES

Apologies for absence as reported at the meeting.

#### 2. DECLARATIONS OF INTEREST

To receive Declarations of Interest in respect of items on the agenda, as required by the Members' Code of Conduct.

#### 3. MINUTES

To resolve that the minutes of the meetings held on 10<sup>th</sup> March 2025 as circulated on the agenda are confirmed as a correct record and signed by the Chairman.

#### 4. MATTERS ARISING

Update on any matters arising from the last meeting not covered elsewhere on the agenda. To note any action taken or agree further action to be taken.

#### 5. REPORT FROM COUNTY COUNCILLOR

To receive a report from the County Councillor Roy Galley.

#### 6. REPORT FROM DISTRICT COUNCILLOR

To receive a report from District Councillor Christina Coleman.

#### 7. WORKING GROUPS / EXTERNAL GROUPS

To receive reports/updates from the Working Groups and External Bodies:

- i. Neighbourhood Plan – Cllr Hannay
- ii. Fletching Recreation Ground Committee – Clerk
- iii. ESCC SLR Meeting – Cllr De St Croix / Clerk

#### 8. CORRESPONDENCE / CONSULTATIONS RECEIVED

To note any correspondence / consultations received since the last meeting and agreed any actions:

#### 9. FINANCE AND ASSETS

- i. To approve the invoices and payments for April 2025 and note the Council's current financial position and bank reconciliation.

#### 10. GROUNDS MAINTENANCE CONTRACT

To consider the quote received for the grounds maintenance contract for 2025-28

#### 11. GRANT APPLICATION

To consider a grant application from:

- i. Fletching Bonfire Society

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## 12. BURIAL GROUND

- i. To approve any requests or permits for the Burial Ground
- ii. To confirm the burial ground fees and charges for 2025/26

## 13. POLICIES

To review the following policies:

- i. Complaints Policy & Procedure
- ii. Grievance Policy
- iii. Sickness and Absence Policy
- iv. Social Media and Electronic Communications Policy

## PLANNING AND LICENSING

### 14. ENFORCEMENT – PLANNING AND DRAINAGE

To discuss any issues/updates raised related to suspected breaches of planning or other regulations.

### 15. PLANNING APPLICATIONS - RECEIVED

To agree comments to be submitted to Wealden District Council for the following applications:

- i. **WD/2025/0103/F Alexandra Cottage, Batts Bridge Road, Piltdown TN22 3XP**  
Three bedroom chalet bungalow to replace garage. (Comments to be submitted by 14 April 2025)
- ii. **WD/2025/0692/F Walk Wood Cottage, North Hall Lane, Fletching TN22 3QU**  
New single storey glazed porch extension and new 2- storey bay window extension. (Comments to be submitted by 25 April 2025)
- iii. **WD/2025/0698/F Oak Tree Cottage, High Street, Fletching TN22 3TD**  
Erection of a single storey side extension incorporating study, utility ground floor WC and living room. (Comments to be submitted by 24 April 2025)
- iv. **WD/2025/0761/LDE Malling Farm, Down Street, Piltdown TN22 3XU**  
Non-compliance with agricultural occupancy condition attached to T/1952/10451. (Request for evidence to be submitted by 25 April 2025)
- v. **WD/2025/0767/F 1 Oak Cottages, High Street, Fletching TN22 3TD**  
Removal of existing single storey projection and construction of two storey side/rear extension and alterations. (Comments to be submitted by 24 April 2025)

### 16. PLANNING APPLICATIONS - DECISIONS

To note the planning application decisions from Wealden District Council received since the last meeting(s):

#### *Applications Approved*

- i. **WD/2024/2088/FR Pond Cottage, North Hall Lane, Splaynes Green, Fletching**  
Part retrospective application to retain existing building for continued use as residential annex and occasional use as holiday let. No increase in footprint bulk or volume, no external material changes. (APPROVED 5 March 2025)
- ii. **WD/2024/2486/LB Sheffield Park Garden, Sheffield Park TN22 3QX**  
Replacement of rotten non original suspended timber floor and ramp, replacement and reconfiguration of visitor toilets, regularisation of existing works. (APPROVED 24 March 2025)
- iii. **WD/2025/0166/LB + 0167/F 17 The Courtyard, South Pavilion, Sheffield Park TN22 3QW**  
Replacement timber windows and doors in the property. (APPROVED 4 April 2025)

#### *Applications Refused*

- i. **WD/2023/1466/LB St Marys House, High Street, Fletching TN22 3SS**  
Re-tiling of roof. (REFUSED 11 March 2025)

*Applications Withdrawn* – None since the last meeting

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## 17. ITEMS FOR THE PARISH MAGAZINE

To agree any items to be included in future editions of the Parish Magazine

## 18. ANNUAL PARISH MEETING

To discuss plans for the Annual Parish Meeting and confirm the date

## 19. AGENDA ITEMS FOR FUTURE MEETINGS

To discuss and note any future agenda items

## 20. TIME AND DATE OF THE NEXT MEETING

To agree the time and dates of the next meeting of the Parish Council.