

FLETCHING PARISH COUNCIL

Clerk: Lorna Thwaites

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To Members of the Fletching Parish Council:

You are summoned to attend the extra-ordinary meeting of Fletching Parish Council to be held

on **Wednesday 18th March 2020, 7.15pm at Fletching Parish Church. Signed: Lorna Thwaites**, Clerk to the Council

Members of the public and press are requested to not attend in order to restrict the numbers attending the meeting and help to limit the spread of the COVID-19 virus to vulnerable people. Please note that this meeting will be recorded.

To receive questions from the Public

The first ten minutes are available for public participation before the start of the meeting. During this time members of the public may ask questions or make representations, in respect of the business on the agenda. Members of the public may only speak at other points during the meeting if they have knowledge or information that will aid the discussion and will only speak at the Chairman's discretion.

AGENDA

Item	Description	Responsible
1.	To RECEIVE apologies for absence	Chairman
2.	To RECEIVE declarations of interest in respect of matters to be discussed	Chairman
3.	To RECEIVE a report on COVID-19 from Wealden District Council and East Sussex County Council	Cllr Galley
4.	To RESOLVE to appoint a vice-chair	Full Council
5.	To AGREE actions to help mitigate risks to the Council resulting from the COVID-19 virus: i. To RESOLVE to exclude the public from this agenda item due to the sensitive and confidential nature of the discussion ii. To review the current schedule of delegation and AGREE temporary delegated responsibilities iii. To identify key risks for the parish council iv. To AGREE an action plan to mitigate these risks	Full Council
6.	To AGREE actions to help support the local community during the COVID-19 virus: i. To identify at risk members of the parish of Fletching ii. To AGREE an action plan to support at-risk and vulnerable parishioners of Fletching iii. To AGREE liaison with local organisations	Full Council Cllr Greenish
7.	Close of meeting	
8.	Date of Next Meeting: Monday 6 th April - 7.30pm, Fletching Village Hall	Full Council